Requirements to Drawing Up Typescripts for Publishing in the "Electronic Information Systems" Scientific Journal

1. A typescript shall be submitted to the editorial department in electronic form in *.doc, *.docx or *.rtf format.

2. An article content shall correspond to the discipline and scientific quality of the journal, have specific novelty and be of interest to the reading public.

3. The recommended size of a typescript is 15 pages (32 000 characters), including abstract, key words (5—10), tables, graphics, and list of references (font size 14, Times New Roman, line spacing 1.5, 2 cm margins on all sides).

4. An abstract shall characterize an investigation describing its main questions and contain 500 characters maximum, i. e. 4—5 sentences. It is recommended to use the following stereotyped expressions: considered, studied, represented, analysed, substantiated, shown, etc.

5. A typescript shall have continuous numbering of pages, figures, and tables.

6. Figures and pictures (maximum size 13×21 cm, minimum font size 8) shall be contrast, readable and vector. Bitmaps shall have minimum resolution 300 dpi. Each bitmap shall be located in the text below the reference to that bitmap and have a caption. Moreover, source files with figures shall be separately provided.

7. Tables shall have headings and sequential numbers, each table shall be referenced to in the text.

8. Font size 11 shall be used for mathematical and chemical formulas. Latin letters shall be typed in italics. Greek letters, mathematical functions lim, lg, ln, arg, const, min, max, etc. as well as names of chemical elements shall of upright type.

9. If abbreviations are used, their meanings shall be given in the text.

10. Units of measurements shall be selected based on the system of physical quantities as per the State Standard ГОСТ 8.417-2002.

11. Geographic names shall correspond to the latest version of the geographic atlas.

12. References to cited literature shall be given in brackets in the text. A List of References shall be drawn up as per the State Standard ГОСТ 7.1—2003 and in order of references to it in the text. It is recommended to use 15 (published) literature sources maximum.

13. Bibliographical description of books: author surname and initials (in italics), full title of book, place of publication, publishing house, year, volume or issue (if any), total number of pages.

14. Bibliographical description of periodical publications: author surname and initials (in italics), article heading, publication name, year of publication, volume (issue), number, publication pages.

15. Material for publication shall be compiled in a single file and contain the following:

– UDC

– Author surname and initials, article heading, key words in Russian and English

– Abstract in Russian

– Article text

– List of References

– Information about the author for publishing: full name, academic rank, academic degree, place of employment (full name of organization), position, honorary titles, etc., e-mail.

Provide also contact information (not for publishing): phone number, e-mail.

16. Attached to a typescript shall be a review certified by a reader's signature and organization's stamp, an expert report on possibility of publishing the materials in the open literature, and an agreement on assignment of usage rights of works (we will send the form).

17. A decision whether to publish or reject a typescript is made by the editorial board on the basis of a conclusion of the expert council of readers.

Send typescripts by *e-mail: lyaukina@elins.ru*